



Office of the Provost

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From: Carol Parker, Provost and Senior Vice President for Academic Affairs

To: Faculty and Staff, College of Health, Education and Social Transformation (HES)

cc: Henrietta Pichon, Interim Dean
University Administrative Council Membership

Re: HES Transition Advisory Committee

I will be establishing an Advisory Committee to assist with the work of transitioning the people and programs involved in the administrative merger to establish the new College of Health, Education and Social Transformation. The Transition Advisory Committee will be staffed by faculty, staff and students from the various programs and offices involved. This committee will be needed for two years -- during FY21/22, the committee will serve and provide advice to Interim Dean Henrietta Pichon, and during FY22/23, the committee will serve and provide advice to the soon-to-be hired founding dean of the new college. Interim Dean Pichon will chair the Transition Advisory Committee until the founding dean comes on board.

I am writing now to invite the following individuals to serve on this committee:

Adams, Eve (CEP)	McDonald, Jill (PHS)
Guillaume, Rene (ELA)	Mohapatra, Bijoyaa (CD)
Hannan, Juanita (research and budget)	Nelson, Anna (SW)
Hernandez, Cecilia (CI)	Ortiz, David (SOC)
Keller, Teresa (NUR)	True, Larissa (KIN)

If anyone is unable to serve, please let Dean Pichon know as soon as possible.

Please also know that additional committee members, or additional working groups, will be added once the academic year commences at Dean Pichon's direction. For example, we will need to identify student, alumni, and community representatives. It is possible that Dean Pichon may want to add additional faculty and staff representation. Any questions or inquiries should be directed to Dean Pichon.

The Charge of the Transition Advisory Committee is to guide and assist with various projects at the direction of the dean, including but not limited to:

- the development of goals and a college mission statement that reflect the aspirations that motivated the establishment of the new college;
- the development of an organizational leadership and administrative structure for the new college, which could include development of job descriptions for newly created positions;
- the development of a workplace culture that reflects the goals, mission, values, and aspirations of the new college, and fosters a sense of belonging and cooperation throughout the new college; and
- undertaking a college SWOT analysis (strengths, weaknesses, opportunities, and challenges).

Broad participation of others in this work is very important, so involvement in these activities should not be perceived as being limited to members of the Transition Advisory Committee.

I look forward to supporting the work of Dean Pichon, the transition advisory committee, and everyone else associated with the new college, as the important work of establishing the new college gets underway.